



Contract

Contract of Agreement: You, the Student, Parent, or Guardian must agree and adhere to the following guidelines and policies while receiving instruction (either as a student or as the Parent or Guardian of a student) at The Newton Dance Company (NDC):

1. NDC is not responsible for lost, stolen, or damaged items.
2. All students must provide their own equipment (proper shoes and attire).
3. **Fall Registration:** A \$10 registration fee plus payment for the first month of lessons is due at registration. This is non-refundable and will reserve your place in class.
4. **Payments:** Payments are to be made monthly. Payments for each month's classes are due in full by your first class of the month, unless prior arrangements have been made with NDC. Full payment is due regardless of an absence by the student, or a cancellation of classes by NDC. Payments can be made in person, deposited in the payment drop box at the Studio, or sent to the mailing address shown at the bottom of this contract.
5. **Late Fees:** To avoid late fees, all account balances must be paid in full no later than the 10th of each month. If balances are not paid in full by the 10th, the account is subject to a \$15 late fee, which will be applied to the balance due. If the balance is still unpaid after the 1st of the following month, the late fee will be increased to \$25 and added to the original balance due. NDC reserves the right to deny instruction to students whose accounts are in default of required payments.
6. **Absences:** Every attempt must be made to give advance notification of an absence.
7. **Make-ups:** There are no make-ups for missed classes. If classes are canceled due to weather or for any other reason by NDC, make-ups may be scheduled at the sole discretion of NDC.
8. **Refunds:** There will be no refunds given for missed or canceled classes unless under special circumstances approved by the NDC. No refunds will be given for services already rendered. If classes are discontinued by the Student, Parent, or Guardian, no refunds will be given for the balance of the month in which classes were discontinued.
9. **Discontinuation of Classes:** If the Student, Parent, or Guardian decide to no longer take classes at NDC, at least one week's notice must be given to NDC. Since tuition is paid at the beginning of the month, discontinuation of classes will take effect the next month. There are no refunds given for the balance of the month the classes are discontinued (see section 8. Refunds).
10. If disciplinary problems should arise, NDC reserves the right to discontinue rendering of services. Once the Student/Parent/Guardian has been advised and a conference with the instructor has been held, services may be resumed at the discretion of the instructor. If classes are discontinued as a result of the Student/Parent/Guardian conference, any credit for remaining classes will be refunded in full.
11. **Summer Dance Camp Registration:** During summer sessions, payment in full is required prior to the start of each Dance Camp. There are no make-ups or refunds during Summer Dance Camps. If the student misses a class, they forfeit that class.
12. Classes may be canceled and rescheduled at the discretion of the instructor.
13. There will be a \$25.00 service charge on all returned checks.
14. **Costumes:** Costume payments are due in November. Costumes are made to order, and as a result, costume payments are non-refundable. If classes are discontinued by the Student, Parent, or Guardian after costumes have been ordered, the costume will be given to Account holder once it is received from the costume manufacturer.
15. **Recital:** During the last week of classes in June, each Account will be given two (2) complimentary tickets for the Recital. Each additional ticket can be purchased at the recital.
16. I understand the instruction services rendered carries with it a certain amount of risk of injury. I hereby indemnify and save harmless Allison I. Newton and/or her agents from any and all liability for injury to persons and/or damage to property arising from the course of instruction.

By signing below you agree to adhere to the guidelines and policies set forth in this contract.

Student/Parent/Guardian _____ **date** _____

Photo Release:

I hereby grant to the Newton Dance Company (NDC) and to its employees, agents and assigns the right to photograph me/the students listed on my account and use the photo and or other digital reproduction of me/them or other reproduction of my/their physical likeness for publication processes, whether electronic, print, digital or electronic publishing via the Internet. In the event the students are under the age of 18, I certify I am a custodial parent and have the aforementioned rights to assign. Yes